



# *Berkswell C of E School* *Afternoon Nursery Charging Policy*

## **Introduction**

This policy covers charges made by the school to parents for use of afternoon nursery wraparound care. Afternoon nursery wraparound care is a service provided by Berkswell School for Nursery children and has 26 places available each day on a first come first served basis. The care is provided in the school's EYFS building.

Parents using the wraparound provision are required to sign a contract with the school to confirm their requirements.

## **Charges**

Sessions run daily during school term time, from 11.50am to 3.20pm, but exclude INSET days.

Many parents are eligible for a 30 hour funded place, we ask for a contribution of £5.30 per session per child for those eligible for the free additional 15 hours, which will cover the additional 30 minutes each afternoon, snack and drinks.

Parents will need to check their eligibility on <https://www.childcarechoices.gov.uk>. They will be provided with an eligibility code which needs to be sent into the school office.

For those parents who are not eligible they will be able to access a paid place at afternoon nursery.

The charge for each session is currently (September 2020) £18.80.

For both eligible and non-eligible parents the charge does not include a school lunch which is payable separately at the prevailing rate. Pupils have the option to bring their own lunch.

The charge for each session will be reviewed annually in the Spring Term by the Governing Body, with due regard to the charges raised by other local providers of similar care. The revised charge would take effect from the following September.

If payment is to be made by childcare vouchers, parents should instruct their providers to make the vouchers payable to "SMBC – Berkswell School"

Refunds are not given for absence and that sessions missed due to holidays must also be paid for.

Parents will be invoiced and payments are required half termly in advance. As places are limited, parents who have been invoiced but who have not paid by the required due date may forfeit the child's place.

Please refer to the separate Debt Management Policy for collection of these charges.